Meet Performance-Based Budgeting Guidelines of SB 299!

Performance-Based Budgeting

IN MISSOURI STATE GOVERNMENT



Overcoming Budget and Planning Challenges in Missouri State Government through Effective Performance Management

January 13, 2005

Capitol Plaza Hotel
Jefferson City, MO

Boost Budgeting Results through Application of Performance-Based Strategic Planning

Align organizational activities with overall goals to achieve optimum performance-based budgeting outcomes

Designate Performance Measures that Matter the Most for Your Agency

Re-evaluate performance assessments to pinpoint critical areas for development and growth that foster budgetary excellence

Perform Accurate Assessments of Agency Functions

Use Activity-Based Costing for more precise measurement of individual activity cost and efficiency

Integrate Budget and Performance through Cost Accounting and the Logic Model

Establish the framework necessary to integrate performance with the requirements of your agency's budget

Presented By:

The Performance Institute

In Association with:

Building a Performance-Based Budget

Ten Steps Using the Logic Model

Input	← Activities	← Outputs	← Intermediate Outcome Strategies	← End Outcomes
$ FTE $ FTE				

Budget-Performance "Integration"

Cost-Per-Unit (Activity/Output)

Step 1: Develop/Align to Strategic Plan (Mission, Outcomes, Strategies)
Step 2: Determine Outputs (By Program)
Step 3: Define Activities to Deliver Outputs
Step 4: Calculate Existing Full Costs (Direct/Indirect for Each Activity)
Step 5: Correlate New Output Costs to Intermediate Outcome Achievements
Step 6: Achieve Cost Efficiencies through Restructuring
Step 7: Set Targets (Revise after Budget Finalization)
Step 8: Budget Account Restructuring/Alignment
Step 9: Budget Justification
Step 10: Budget Execution



Specifically Designed for Missouri State:

- Budget Analysts
- Program Managers
- Budget Officers
- Budget and Performance Chiefs
- Legislative Officers
- Fiscal Affairs Managers

Integrate Agency Performance Plans with Budgeting Goals!

Performance-Based Budgeting

AGENDA

Thursday, January 13, 2005

8:00 Registration and Continental Breakfast

8:30 Welcome, Introductions and Objectives

8:45 Panel Discussion: Missouri Budgeting Innovations
Examine performance-based budgeting from multiple perspectives as a panel of Missouri leadership discusses the future outlook of state economic practices. Listen in as state agency leaders interact with policy makers on their experiences with new performance budgeting measures. Examine the latest innovations, efforts and strategies to enhance budget management effectiveness and accountability to the public.

10:15 Break

10:30 Missouri Grants Management Roundup
- Take a closer look at models used by Missouri's grant programs for performance-based budgeting
- Utilize the Missouri Strategic Planning Guide to create measurable goals and objectives
- Explore sources outside your department for the development of better measures and evaluations

Jeff Barlow, Executive Director, The Hawthorne Institute

The remainder of the day will be facilitated by Benjamin Neumann and Jay Eubanks of The Performance Institute

11:00 Developing a Framework for Performance-Based Budgeting in Government: Aligning to Strategic Plan and Outcome Goals
- Develop a clear objective and a performance plan to ensure the success of a program and survival of the agency mission
- Promote accountability and flexibility to better align resources to department priorities
- Link clear objectives and definitive performance measures to integrated budget performance

12:00 Networking Luncheon

1:00 Calculating and Correlating Program Costs by Using a Performance Framework
- Acquire long-term and annual performance goals and measures that monitor program success
- Develop performance-based functions that break down silos and communicate success throughout the program
- Integrate goals, measures, outputs and activities into a performance framework to illustrate success

1:45 Set Performance Targets
- Identify manageable performance targets for outputs within the organization
- Align output targets to strategies to ensure that activities and outputs have impact on organizational goals
- Communicate the importance of meeting performance targets

3:30 Estimation and Execution
- Create streamlined annual performance plans detailing relationships between specific budget requests and program outputs
- Use managerial-cost accounting to correlate costs of activities to performance achievements
- Improve presentation of the budget using performance measures as well as the innovative "program assessment rating tool" used by the federal government.

4:30 Adjourn

Bring this Program In-House to Develop a Performance-Based Budget!



The Performance Institute offers customized one-, two-, and three-day education programs to federal and state agencies that wish to train staff members in their own facility. In-house training provides a curriculum tailored specifically to your office, program or agency in a cost-efficient way. Using the Logic Model and other cutting-edge tools and strategies, our experts will work with you to produce a budget that is tied in with your organization's annual and long-term goals, and makes the business case for your appropriated dollars. If you'd like, your existing management framework and budget submissions can be analyzed and built upon during the training. Your staff will complete the training with a performance-based budget that can be implemented immediately. They will also acquire the tools to adapt, evolve and ultimately create new, highly effective management framework and budgets on their own. For more information about the in-house training options available to you, please contact Bob Tettelbach at 703-894-0481 or Tettelbach@PerformanceWeb.org.

How Do I Register?

Call the Performance Institute at *703-894-0481* or visit us online at *www.PerformanceWeb.org*. Be sure to reference priority code P441 when you register.

Venue

Performance-Based Budgeting in Missouri State Government will be hosted at the Capitol Plaza Hotel in Jefferson City, Missouri. Overnight accommodations made before December 22, 2004 are available at the reduced rate of $85.00 per night. Please refer to "The Performance Institute" to receive this special rate when making reservations.

Capitol Plaza Hotel
415 W. McCarthy St.
Jefferson City, MO 65101
573-635-1234

Tuition

The fee for attending *Performance-Based Budgeting in Missouri State Government* is $395. If you would like to register for both *Performance-Based Budgeting in Missouri State Government* and *Performance-Based Contracting in Missouri State Government* the tuition is $600.

Group Discounts

Reduced tuition rates for delegates who attend in groups of three or more are available by contacting Jon Norris at 703-894-0481 or Norris@PerformanceWeb.org.

Administrative Note: A $150 service fee will be charged on cancellations received less than three weeks from the date of the event. A credit memo will also be sent reflective of that amount, which can be used for a future Performance Institute conference.

About The Performance Institute

The Performance Institute is a private think tank seeking to improve government performance through the principles of competition, accountability, performance and transparency. The Institute serves as the nation's leading authority and repository on performance-based management practices for government. Its mission is to identify and disseminate the leading management innovations pioneered by "best-in-class" organizations.

To register call 703-894-0481 or visit: www.PerformanceWeb.org

Performance-Based Budgeting
IN MISSOURI STATE GOVERNMENT

REGISTRATION FORM

To Register:

1. Call Jon Norris at 703-894-0481
2. visit www.performanceweb.org
3. or fax this form to 703-894-0482

DELEGATE INFORMATION

PRIORITY CODE: P441-JN

NAME

TITLE

ORGANIZATION

ADDRESS

CITY STATE ZIP

PHONE

FAX

E-MAIL

METHOD OF PAYMENT

☐ Check ☐ Purchase Order/Training Form ☐ Credit Card

NAME ON CARD

CARD NUMBER EXPIRATION