Measuring and Achieving Cost-Efficient Business Practices

Cost Management and Performance Budgeting in Florida State Government



Hosted By:

The Performance Institute

January 23, 2004 | Radisson Hotel Tallahassee | Tallahassee

Calculate the Full Costs of Government Services

Implement full-cost accounting to foster continuous improvements in all levels of your government agency

Reduce Overhead and Administrative Expenses

Align financial measurement system with performance reports to effectively manage cost information and achieve the objectives of your organization

Integrate Performance and Budgets

Apply best practices to consolidate your program expenses and reduce operational and administrative costs

Implement Cost-Efficient Processes Across Government Functions

Communicate cost savings and efficiencies across management silos to ensure proper allocation, management and accounting of resources

Measure Costs to Manage Costs

AGENDA AND SPEAKING FACULTY

8:00 Continental Breakfast and Registration

8:30 **The Role of Full-Cost Accounting and Cost Management in Florida's Move to Performance-Based Budgeting**

Applying performance measurement to accounting processes has the potential to provide more efficient program evaluation, reduce costs and create organizational and cost efficiencies in government. Full-cost accounting will benefit state government by providing accurate data to support better and sustainable management practices. Listen to a representative from the State of Florida discuss the benefits of full cost accounting as well as its potential in these times of economic uncertainty.

9:15 **Best Practices in Integrating Cost and Performance Information into Budgets**

- Foster a commitment to continual efficiency by integrating cost information and budget resources
- Leverage cost information to budget planning for a more comprehensive approach to strategic planning and management
- Utilize management tools to drive cost-savings and create the opportunity to identify areas where more efficient processes could be put in place

10:30 Morning Break

10:45 **Getting Accurate Cost Information: A Framework for Activity-Based Costing and Cost Accounting in Government**

- Use Activity-Based Cost Management to identify true costs
- Obtain accurate depictions of all business processes that impact productivity and profitability
- Maximize the value from your budget allocation by using a framework that can be adapted to your needs

Continued

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AGENDA (CONTINUED)

12:00 Networking Luncheon

1:00 Identifying and Achieving Program Efficiencies from Cost Accounting Management

- Create streamlined annual performance plans detailing relationships between specific budget requests and program outputs
- Use managerial-cost accounting to correlate costs of activities to performance achievements
- Improve presentation of the budget using performance measures as well as the innovative "program assessment rating tool" used by the federal government.

2:00 Figuring Out What the Numbers Mean: Using Cost Data to Inform Decision Making and Uncover Potential for Improved Efficiencies

- Establish the most relevant information from your cost information reports in order to make informed decisions
- Learn how to use this information to increase mission efficiency and effectiveness in your administrative practices
- Implement practices that will create an environment that will continue to generate innovations in your agency's future

3:00 Break

3:15 Implementing Full-Cost Accounting in State Government

- Learn how cost accounting can be used to assess various long-term strategies for meeting mission goals and ensuring future efficiency
- Discover how cost information can play a tangible role in government organizations to drive responsible decision making
- Examine success stories from state governments to see how cost information can be used to create tangible results in contracts and project management

4:15 Adjourn

Presenters

Jim Zingale, Executive Director, Florida Department of Revenue
Carl DeMaio, President, The Performance Institute
Jeffrey E. Bergin, Director of the Center for Government Performance, The Performance Institute
Benjamin Neumann, Director of State and Local Affairs, The Performance Institute

How Do I Register?

1. Call 703-894-0481 and say you want to register for Cost Management and Performance Budgeting in Florida State Government!
2. Visit www.performanceweb.org and click on the "events" button. Scroll down to January 23 and complete the online registration!
3. Call James Lewis at 703-894-0481 for information about the great group discount your team of three or more can receive

Venue/Hotel Information

Cost Management and Performance Budgeting in Florida State Government will be held at the Radisson Hotel Tallahassee. Please call the hotel directly to make your reservation.

Radisson Hotel Tallahassee
415 North Monroe Street
Tallahassee, FL 32301
850-224-6000

Tuition

The fee for attending Cost Management and Performance Budgeting in Florida State Government is $295.

Group Discounts

Reduced tuition rates for delegates who attend in groups of three or more are available by calling James Lewis at 703-894-0481, or by emailing him at lewis@performanceweb.org.

About The Performance Institute

The Performance Institute is a private think tank seeking to improve government performance through the principles of competition, accountability, performance and transparency. The Institute serves as the nation's leading authority and repository on performance-based management practices for government. Its mission is to identify and disseminate the leading management innovations pioneered by "best-in-class" organizations.

The Performance Institute

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