How You Will Benefit

Comply with JFMIP and OMB Standards

Implement financial performance measures to meet updated federal guidelines and recommendations

Measure Financial Management Function

Develop a performance strategy to achieve financial objectives in your agency's strategic plan

Integrate Performance and Accountability Reports

Consolidate financial and performance reports for real-time program analysis

Foster a Performance-Oriented Financial Culture

Utilize performance measures for accurate and timely financial reporting

"SHOW ME THE MEASURES!"

Model Metrics For:

Budget and Finance Functions

Accounting

Collections and Receivables

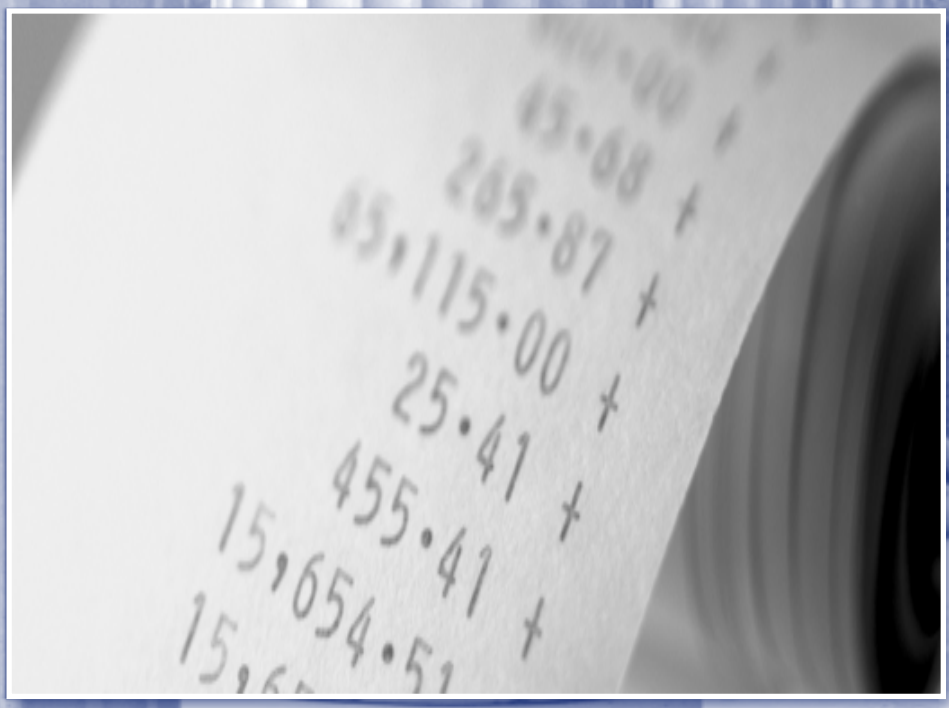
Assets and Liabilities

Payment Management

Reporting and Information for Decision Making

Measuring and Improving Financial Management in Government

January 13-14, 2005 • Arlington, VA
The Performance Institute



Presented by:

The Performance Institute

Develop Timely, Relevant and Useful Financial Performance Information

www.PerformanceWeb.org

Measuring and Improving Financial Management in Government

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INSTRUCTORS:

Karen Alderman, Executive Director, JFMIP*
Carl DeMaio, President, The Performance Institute
Felipe Monroig, Director, External Affairs, The Performance Institute

PROGRAM AGENDA

Day One: January 13, 2005

8:30 **Registration & Continental Breakfast**

9:00 **Latest on JFMIP Standards for Financial Management Improvement: Achieving Transparency, Accountability and Improved Financial Performance in Government**
- Obtain updates on regulations and requirements for financial managers
- Implement management frameworks and reporting guidelines to improve stewardship of resources

10:30 **A Framework for Designing and Implementing Performance Measures for Financial Management in Government**
- Identify and integrate performance outcomes and measures into financial management functions
- Align specific financial activities to mission goals for the organization to ensure proper allocation of funding

12:15 **Networking Luncheon**

1:15 **SHOW ME THE MEASURES: Budget and Finance Functions**
- Track performance and results of budget and appropriation process
- Use performance information to monitor program performance and targets

2:15 **SHOW ME THE MEASURES: Accounting**
- Identify specific costs apportioned to programs and track the stewardship of those costs
- Improve managerial cost accounting to identify costs of services and outcomes of services

3:30 **SHOW ME THE MEASURES: Collections and Receivables**
- Improve the collection and receivable process to ensure that all the revenue and resources are accounted for
- Establish baselines and targets for target percentage of revenue due to organizations

4:30 **Adjourn**

Day Two: January 14, 2005

9:00 **Creating a Performance-Based Culture in Financial Management Functions**
- Identify key workforce challenges in achieving organizational goals
- Institutionalize performance management guidelines within the organization to best manage change

9:45 **SHOW ME THE MEASURES: Assets and Liabilities**
- Identify performance information to manage the debts and flow of funds
- Develop strategies to minimize organizational loss and maximize timely collection

11:00 **SHOW ME THE MEASURES: Payment Management**
- Improve internal infrastructure to maximize the management of payment errors
- Establish internal governance structure to promote accountability and internal fiscal responsibility

12:00 **Networking Luncheon**

1:00 **SHOW ME THE MEASURES: Reporting and Information for Decision Making**
- Ensure financial reports are used for informed decision making
- Improve the warehousing and managing of data to make performance reporting timely and useful

2:00 **PERFORMANCE REPORTING: Integrating Accountability and Performance Reporting Systems**
- Establish initiative owners within your organization to manage and report essential financial performance information
- Establish performance measures that indicate progress in achieving organizational goals

3:00 **PERFORMANCE AUDITING: Working with the Office of Inspector General and Auditors to Improve Quality of Financial Performance Information**
- Develop partnerships with the Office of Inspector General to mitigate financial reporting errors and payment errors
- Identify internal weaknesses where capabilities need to be strengthened

4:00 **Adjourn**

METHODOLOGY COVERED

This training will focus on developing a financial management framework complete with performance measures that will aid managers in meeting guidelines and recommendations established by OMB and JFMIP. This framework will align government functions with the mission of the organization and foster accountability for financial stewardship.

RECEIVE CERTIFICATION & IN-HOUSE TRAINING



This event is part of the Government Performance Management Certification Program. In addition, The Performance Institute offers a customized education program to federal and state agencies that wish to train staff members in their own facility. For more information about the certification and in-house training options available to you, please contact Jon Norris at 703-894-0481 or email him at Norris@PerformanceWeb.org.

Venue and Hotel:

Measuring and Improving Financial Management in Government will be held at the Performance Institute in Arlington, VA, just one block east of the Courthouse Metro stop on the Orange Line. A public parking garage is also located inside the building. Plus, continental breakfast and catered lunches will be provided for all delegates.

The Performance Institute
1515 N. Courthouse Rd., Suite 600, Arlington, VA 22201
703-894-0481

A limited number of rooms have been reserved at a discounted rate of $115 at the Quality Courthouse Hotel, located two blocks from the Performance Institute. In addition, discounted rooms are also available at the Virginia Suites Hotel at a rate of $95 for a studio suite or $115 for a one bedroom suite. A shuttle service is available from the Virginia Suites Hotel both before and after the conference. Please call the hotel directly to make reservations and be sure to ask for the Performance Institute conference rate.

Quality Courthouse
1200 N. Courthouse Road
Arlington, VA 22201
Phone: 703-524-4000

Virginia Suites Hotel
1500 Arlington Boulevard
Arlington, VA 22209
Phone: 703-522-9600

Tuition and Group Discounts:

The fee for attending *Measuring and Improving Financial Management in Government* is $1095. Reduced tuition rates for delegates who attend in groups of three or more are also available by contacting Jon Norris at 703-894-0481 or Norris@PerformanceWeb.org.
Be sure to use program code P499 when you register.

Administrative Note:

A $150 service fee will be charged on cancellations received less than three weeks from the date of the event. A credit memo will also be sent reflective of that amount, which can be used for a future Performance Institute conference.