Mastering IT Project Management in Government

Achieve Comprehensive IT Portfolio Management Expertise to Deliver in all Areas of an IT Project

December 5 - 6, 2005 • Arlington, VA
The Performance Institute

How You Will Benefit:

Examine the Latest OMB Requirements for Qualified IT Project Managers

Understand the latest CIO council guidance and Clinger-Cohen requirements for IT project management

Leverage Proven Best Practices and Baseline Competencies to Achieve IT Project Success

Walk through core competencies outlined in the OPM 2210 series and establish vital project manager skills needed for career advancement

Acquire Key Techniques to Increase Accountability and Improve Decision-Making

Learn cutting-edge quality management concepts and explore the application and benefits of each

Enhance Understanding of Current Agency IT Trends to Better Support Objectives

Stay abreast of technological changes to ensure your IT solution does not become obsolete



Receive 13.25 PDUs and 13 CPE Credits!

Plus!

Tailor an IT Project Management Plan Based on Your Project Needs

Presented by:

The Performance Institute

Project Management Institute R.E.P.

Keep Your Projects on Target to Achieve Cost, Schedule and Performance Goals

www.PerformanceWeb.org

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PROGRAM AGENDA

Day One: December 5, 2005

8:00 Registration & Continental Breakfast

9:00 Updates on the Latest Project Management Mandates for Information Technology in Government
- Receive updates on new changes to the Federal Acquisition Regulation, OMB's Exhibit 300 and the Clinger-Cohen Act
- Examine the CIO Council's Risk-Based Project Manager Guidance and OPM's 2210 Series

10:00 Maintaining Relevance: Keep Up With Changes in Your Organization, IT Project Portfolio and Technological Advancements
- Sustain an external view to monitor organizational changes that may impact or negate your project goals
- Stay abreast of technological changes to ensure your IT solution does not become obsolete

11:00 Quality and Earned Value Management for IT Projects
- Examine cutting-edge quality management concepts and explore the application and benefits of each
- Utilize Six Sigma techniques to manage and evaluate project quality

12:15 Networking & Peer Exchange

1:30 Managing Software Projects
- Establish key customer service, usability and transaction oriented metrics for measuring software performance
- Identify best practices in software management

2:30 Managing E-Government Projects
- Utilize performance measures to ensure a customer-centric focus
- Explore pressing challenges unique to E-Government managers

3:30 Controlling IT Risk and Information Security
- Develop an effective risk management plan using NIST mandates and guidance
- Understand the latest strategies for managing project risk and maximizing security controls

5:00 Adjourn

Day Two: December 6, 2005

9:00 Project Management for Systems Integration
- Understand challenges that make systems integration projects high-risk
- Develop key project requirements for industry contractors and agency partners

10:00 Systems Life-Cycle Management
- Establish project goals, objectives and risk plans for each stage of the systems project life-cycle
- Determine interdependencies on other projects in the organization and assess impact on project goals

11:00 Infrastructure Design & IT Architecture
- Analyze your network configuration and assess related security threats
- Pinpoint critical success factors in aligning IT project objectives with your organization's enterprise architecture

12:00 Networking & Peer Exchange

1:00 IT Configuration Management
- Implement a configuration management system to track system operations, proposed changes and approval protocols
- Utilize systems development models to determine needed configuration changes and tasks for systems modernization

2:00 Conducting a Project Close Out for IT
- Establish firm deadlines and determining factors for project completion
- Verify completed scope criteria and customer acceptance
- Understand closeout specifications for IT contracts

3:00 Performing an Operational Analysis for Steady State Projects
- Determine which types of systems project require operational analysis
- Link operational analysis with earned value metrics and the Performance Reference Model

4:00 Application Workshop: Developing an IT Project Management Plan
- Develop an effective project management team based on your type of IT project
- Assess, manage and mitigate risk for improved project results

5:00 Adjourn

METHODOLOGY COVERED

With increasing complexity and growing dollar thresholds, government IT projects are inherently high-risk. In this course you will master proven techniques in IT project management and walk through key competencies outlined by OPM and the CIO council. Each competency is aligned with essential IT project management functional areas, resulting in a knowledgeable project manager, capable of delivering in all areas of an IT project.

RECEIVE CERTIFICATION & IN-HOUSE TRAINING



This event is part of the Government Project Management Certification Program. In addition, the Performance Institute offers customized education programs to federal and state agencies that wish to train staff members in their own facility on IT Project Management. For more information about the certification and in-house training options available to you, please contact Blake Zach at 703-894-0481 or email him at Zach@PerformanceWeb.org.

Venue and Hotel:

Mastering IT Project Management in Government will be hosted at The Performance Institute in Arlington, VA, just one block east of the Courthouse stop on the Orange Line of the D.C. Metro. A public parking garage is located inside of the building. Continental breakfast and a catered lunch will be provided for delegates on each day.

The Performance Institute
1515 N. Courthouse Rd., Suite 600, Arlington, VA 22201
703-894-0481

A limited number of rooms have been reserved at a discounted rate of $153 at the Holiday Inn Rosslyn at the Key Bridge. Please contact the hotel directly and use the code ILCORPER when making reservations at the hotel.

Holiday Inn Rosslyn at Key Bridge
1900 North Fort Myer Drive
Arlington, VA 22209
1-800-368-3408
www.holiday-inn.com/rosslynkbridge

How Do I Register?

Call the Performance Institute at 703-894-0481 or visit us online at www.PerformanceWeb.org. Be sure to reference priority code **T208** when you register.

Tuition and Group Discounts:

The fee for attending ***Mastering IT Project Management in Government*** is $1095. Register by calling 703-894-0481 or visit us online at www.PerformanceWeb.org. Reduced tuition rates for delegates who attend in groups of three or more are also available by calling Melvin Hall at 703-894-0481or email him at Hall@PerformanceWeb.org.

NATIONAL REGISTRY OF CPE SPONSORS

CPE Credit:
Delivery Method: Group-live
Program Level: Intermediate
Prerequisites: None
Advanced Preparation: None

National Registry of CPE Sponsors:
CPE Credits: 13
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PMI Registered Education Provider ® Project Management Institute

PMI Registered Education Provider
PDUs: 13.25
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Cancellations and Quality Assurance:

The Performance Institute strives to provide you with the most productive and effective educational experience possible. If after completing the course you feel there is some way we can improve, please write your comments on the evaluation form provided upon your arrival. Should you feel dissatisfied with your learning experience and wish to request a credit or refund, please submit it in writing no later than 10 business days after the end of the training to: Chris DeMaio, Chief Operating Officer, The Performance Institute, 1515 N. Courthouse Road, Suite 600, Arlington, VA 22201 (phone: 703-894-0481). We will evaluate individual complaints in a context of collective comments from the event. Note: A $150 service fee will be charged on cancellations received less than three weeks from the date of the event. A credit memo will also be sent reflective of that amount, which can be used for a future Performance Institute conference.

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REGISTRATION FORM

To Register:

1. Call Melvin Hall at 703-894-0481
2. visit www.performanceweb.org
3. or fax this form to 703-894-0482

DELEGATE INFORMATION

PRIORITY CODE: T208-WEB

NAME

TITLE

ORGANIZATION

ADDRESS

CITY STATE ZIP

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METHOD OF PAYMENT

☐ Check ☐ Purchase Order/Training Form ☐ Credit Card

NAME ON CARD

CARD NUMBER EXPIRATION