Earned Value Management in Government

August 29 - 30, 2005
Arlington, VA
The Performance Institute

How You Will Benefit

Learn New Federal Policy Mandating Earned Value Management

Acquire the latest methodologies and effective tools to comply with recently proposed Federal Acquisition Regulation requirements for EVM

Evaluate Project and Contractor Performance

Comply with OMB standards for cost, schedule and performance

Develop an Integrated EVM System

Develop and implement an at-a-glance performance measurement system for government projects

Improve Performance Among Project Partners

Utilize Earned Value to Align Contract and Partnership Agreements with Same Common Objectives and Measures

Plus! *Learn Key Techniques to Remain Within 10% of Planned Cost, Schedule and Performance Required by OMB!*

What You Will Learn

- **Federal, State and Local Standards for Earned Value Management**
- **Model Project Performance Metrics and Benchmarking**
- **Effective Policies and Procedures for Life-Cycle and Earned Value Management**
- **Reporting Standards for Project Performance**
- **Project Risk Assessment**
- **Project and Contract Performance Tracking**



Presented by:

The Performance Institute

Meet New Federal Mandates for Project Management Certification and Earned Value Management!

www.PerformanceWeb.org

Principles of Earned Value Management in Government

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PROGRAM AGENDA

Day One Agenda: August 29, 2005

9:00 Updates on the Latest Earned Value Management Mandates and Guidance
- Learn requirements for using EVM to "Get to Green" on the President's Management Agenda
- Receive updates on EVM mandates including the Federal Acquisition Regulation, Clinger-Cohen, OMB Circular A-11, and the Exhibit 300
- Explore potential OMB and agency-specific changes in policy and standards for EVMS

10:00 Earned Value Management Overview: Methodologies, Tools and Terminology
- Define roles, develop necessary skills, and identify competency gaps
- Understand potential impact of using earned value management systems (EVMS) and explore the latest project tracking tools
- Define the use of EVMS across various organizational functions and contract types

Step-by-Step Walkthrough: Developing and Using Earned Value Management Systems

1:00 Step 1: Define and Charter the Project
- Determine project goals, strategies, objectives and scope
- Garner support and resources from project stakeholders

2:45 Step 2: Integrate the Work and the People
- Link your Work Breakdown Structure to critical organizational structures with measurable deliverables
- Align performance objectives among stakeholders and project partners

4:00 Adjourn

Day Two Agenda: August 30, 2005

9:00 Step 3: Authorize the Project Plan
- Gain consensus on planned budget, cost, and performance targets
- Maintain project objectives through effective change management

10:00 Step 4: Track and Manage Project Performance
- Learn effective techniques for tracking progress and adapting to unplanned obstacle
- Identify project milestones and apply performance-based incentives

11:00 Step 5: Analyze and Report Project Metrics
- Measure and report project cost, schedule and performance
- Understand key techniques and project management tools to improve performance reporting

1:00 Step 6: Controlling and Saving the Project Baseline
- Understand earned value calculation techniques and implications
- Use data from past projects to develop strategies for project improvement

2:00 Step 7: Maintaining the Performance Baseline
- Utilize effective tools for calculating risk-adjusted ROI
- Link risk assessment to capital planning and investment management

3:00 Application Workshop: Using Earned Value in Project Management
- Develop schedule, budget and performances requirements for a project plan
- Use Earned Value analysis for strategic decision-making
- Exchange best practices in address current project challenges in a peer-to-peer solutions exchange

4:30 Adjourn

**Break times at instructor's discretion*

KEY METHODOLOGIES COVERED

Earned Value Management is currently one of the central requirements for "getting to green" on the President's Management Agenda. It is also a recently proposed Federal Acquisition Regulation requirement requiring agencies to implement EVM standards for most contracts as well as a criteria for receive a passing score on the OMB Exhibit 300. Implementing EVM across your agency's project portfolio also allows managers useful, prompt, and verifiable data for assessing achieved efficiencies. Utilize this training to help track risk, schedule, cost, and performance data for improved project results.

How do I Register?

Call the Performance Institute at 703-894-0481 or visit us online at www.PerformanceWeb.org. Be sure to reference priority code **P489** when you register.

Venue and Hotel:

Earned Value Management in Government will be held at the Performance Institute in Arlington, VA, just one block east of the Courthouse Metro stop on the Orange Line. A public parking garage is located just inside of the building.

The Performance Institute
1515 N. Courthouse Rd., Suite 600, Arlington, VA 22201
703-894-0481

A limited number of rooms have been reserved at a discounted rate of $153 at the Holiday Inn Rosslyn at the Key Bridge. Please contact the hotel directly and use the code ILCORPER when making reservations at the hotel.

Holiday Inn Rosslyn at the Key Bridge
1900 North Fort Myer Drive
Arlington, VA 22209
1-800-368-3408
www.holiday-inn.com/rosslynkbridge

Tuition and Group Discounts:

The fee for attending *Earned Value Management in Government* is $1095. Reduced tuition rates for delegates who attend in groups of three or more are also available by calling Melvin Hall at 703-894-0481 or email him at Hall@PerformanceWeb.org. Please reference program code **P489** when you register.

Cancellations and Quality Assurance:

The Performance Institute strives to provide you with the most productive and effective educational experience possible. If after completing the course you feel there is some way we can improve, please write your comments on the evaluation form provided upon your arrival. Should you feel dissatisfied with your learning experience and wish to request a credit or refund, please submit it in writing no later than 10 business days after the end of the training to: Chris DeMaio, Chief Operating Officer, The Performance Institute, 1515 N. Courthouse Road, Suite 600, Arlington, VA 22201 (phone: 703-894-0481). We will evaluate individual complaints in a context of collective comments from the event. Note: A $150 service fee will be charged on cancellations received less than three weeks from the date of the event. A credit memo will also be sent reflective of that amount, which can be used for a future Performance Institute conference.

CPE Credit:

Delivery Method: Group-live
Prerequisites None
CPE Credits: 12.5
Program Level: Intermediate
Advanced Preparation: None

The Performance Institute is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Nashville, TN 37219-2417. Website: www.nasba.org

PMI Registered Education Provider
PDUs: 12.5

The Performance Institute has been reviewed and approved as a provider of project management training by the Project Management Institute. As a PMI Registered Education Provider (R.E.P), The Performance Institute has agreed to abide by PMI established quality assurance criteria.

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Earned Value Management in Government is a Core Course in our New Government Project Management Certificate Program!

HOW THE PROGRAM WORKS:

The Government Project Management Certificate Program allows candidates to customize their learning and extend it beyond the classroom!

Step 1: Attend 3 Core Courses

Project Management for Government
Risk Management for Government
Developing and Using Performance Measures

Step 2: Choose 3 Elective Courses

Cost, Schedule and Quality Management
Project Planning: Developing a Work Breakdown Structure
Developing and Using Performance Measures
Project Management for Contracting

Project Leadership

Developing and Managing Project Teams
Leadership Strategies in the Public Sector
Leading Organizational Change in Government

IT Project Management

Mastering IT Project Management
IT Capital Planning and Investment Management
IT Budget Justifications and Ex 300s
Information Security Management
IT Enterprise Architecture

Step 3: Complete "Demonstration Project"

Upon registration in our certificate program, you will be assigned an advisor from our consulting team. Your advisor will work with you and your supervisor to develop and approve a meaningful project that demonstrates your understanding of the program content. The demonstration project is expected to take approximately 20-30 hours of your time outside of the classroom and should be completed before your last training class. Your advisor will monitor your progress throughout the certificate program and will maintain contact with you to ensure that the knowledge you gain during the six courses benefits you back in your organization.

Step 4: Program Complete

Receive Your Certificate as a Government Project Manager!

A Nationally Accredited Education Program… Designed to Meet Government Project Management Mandates

Government managers can now get the training they need and the CPE credits they've been asking for with The Performance Institute's comprehensive training offerings. And now with even more courses to choose from, there's never been a better time to get qualified as a Government Project Manager, certified as a Government Performance Manager or as a Government Human Capital Manager. The program is designed to help you ensure full compliance and successful implantation of ALL project management reforms in government.

Get the Training you Need and Earn CPE Credits at the Same Time

As part of our continuing commitment to providing high quality continuing professional education (CPE), The Performance Institutes training courses have been approved as a registered sponsor of the National Registry of CPE Sponsors, a program offered by NASBA. The Performance Institute is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Nashville, TN, 37219-2417. Website: www.nasba.org

YOUR ONE STOP FOR THE MOST CUTTING EDGE SOLUTIONS TO GOVERNMENT PROJECT MANAGEMENT CHALLENGES

Cost and Schedule Overruns Plague Government Projects

Poor project management continues to be one of the biggest headaches facing government managers at the federal, state and local levels. Poor project planning, faulty definition of project scope, and lack of transparency on project performance open agencies to significant project risks. To address this challenge, new federal standards require that projects be implemented within 10% of cost, performance and timeliness goals.

New Project Management Mandates Using Earned Value Management

A new rule published in the April, 2005 Federal Register requires the use of "Earned Value Project Management" methodologies for all government acquisitions. The rule strengthens requirements under the Federal Acquisition Regulation (FAR) and builds on defense acquisition rules by mandating project managers manage, measure and track most types of contracts using an earned value management system.

Budget Justifications Require Project Management Plans

The Office of Management and Budget through Circular A-11 imposes budget and capital planning implementation guidelines that require the use of improved project management frameworks in all major IT projects. In order to receive a grade of four or more on the exhibit 300 and to stay off OMB's IT "watch list", agencies must demonstrate strong project management planning and execution practices.

Project Management Competency Standards in Government

The Office of Personnel Management 2210 Series articulates 10 competency standards that all government project managers must meet to be assigned project management duties. In addition, the CIO Council recently established competencies for IT project management staff—complete with three levels of certification to be assessed when assigned staff IT projects in government. The Clinger-Cohen Act mandates that OMB assess and close individual agency competency gaps in IT project management. As such, agency project managers are being held directly accountable for complying with OPM and OMB project manager competency requirements under the act.

Federal, State and Local Management Initiatives Emphasize Project Management

From the President's Management Agenda (PMA) to initiatives overseen by state and local government leaders, many complex management improvement initiatives have been launched in the past three years that rely heavily on project management skills and compliance with state-of-practice project management standards. Depending on the government agency and level of government, all government employees are bound to be covered in some way by new standards requiring improved project management competencies.

DRIVERS OF NEW PROJECT MANAGEMENT STANDARDS FOR GOVERNMENT IN THE PAST YEAR:

Federal Acquisition Regulations
Defense Acquisition Regulations
OMB Circular A-11 and Exhibit 300
President's Management Agenda
Office of Management and Budget Memoranda
CIO Council Project Management Guidelines
NASCIO Business Case Framework



RECEIVE CERTIFICATION & IN-HOUSE TRAINING

This event is part of the Government Performance Management and the Human Capital Management Certification Programs. In addition, the Performance Institute offers customized education programs to federal and state agencies that wish to train staff members in their own facility on project management. For more information about the certification and in-house training options available to you, please contact Blake Zach at 703-894-0481 or Zach@PerformanceWeb.org.

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REGISTRATION FORM

To Register:

1. Call Melvin Hall at 703-894-0481
2. visit www.performanceweb.org
3. or fax this form to 703-894-0482

DELEGATE INFORMATION

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METHOD OF PAYMENT

☐ Check ☐ Purchase Order/Training Form ☐ Credit Card

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CPE Credit:
Delivery Method: Group-live
Program Level: Intermediate
Prerequisites: None
Advanced Preparation: None
National Registry of CPE Sponsors
CPE Credits: 12

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